

INFORMATION HANDBOOK

[In pursuance of Chapter II, Section 4(1)(b) of the Right to Information Act 2005]



ONGOLE MUNICIPAL CORPORATION

Prakasam District, Andhra Pradesh

(A Government body as defined under Andhra Pradesh Municipalities Act, 1965)

MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT DEPARTMENT
GOVERNMENT OF ANDHRA PRADESH

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PREFACE

In order to provide greater transparency and accountability in the functioning of “Public Authorities”, The Right to Information Act, 2005 (RTI) has been enacted by the Government of India. This Act entitles the citizen to obtain information pertaining to public authorities, subject to compliance with prescribed procedure under RTI Act, 2005. The Act has been notified on June 15, 2005. In compliance with the provisions of Section 4(1)(b) of the Act, this information manual is published for information of the general public.

CHAPTER 1 - INTRODUCTION

1.1. BACKGROUND

In order to ensure transparency and accountability in the functioning of public authorities and with a view to confer right on citizens for obtaining information pertaining to functioning of public authorities, the Information Act, 2005 (hereinafter referred to as “RTI” or “Act”) has been enacted. Section 4(1)(b) of the Act confers right on citizens to obtain information pertaining to functioning of public authorities and for this purpose every public authority is required to appoint Public Information Officer(s) Assistant State Public Information Officer(s), Wherever applicable, for processing of information requests from citizens. Under any circumstances if the citizen could not get the information sought for by him, he may approach the appellate authority.

1.2. OBJECTIVE OF THE HAND BOOK.

The essence of good governance is based on the premise that the laws and procedures are transparent, clearly defined & understood by those governed and the implementation is both quick and smooth. Transparency connotes the conduct of public business in a manner that affords stakeholders wide accessibility to the decision-making process and the ability to effectively influence it. In the context of urban governance, transparency assumes added significance. The Key objective behind publication of this information manual is to enable the public to understand the role played by the Department in the Urban Governance by the Government of Andhra Pradesh.

The citizens are entitled under the Act, to obtain any information prescribed under the Act from the Department. The procedure for obtaining information from the Department is prescribed in the following paragraphs.

1.3. TARGETED USERS

This manual is meant for information of citizens, civil society organizations, public representatives, officers and employees of public authorities.

1.4. NAMES AND ADDRESSES OF KEY CONTACT OFFICERS.

For facilitating information requests from citizens, the following officers are appointed as PIO, APIOs and Appellate authority.

Table 1: Names & details of Key contact Officers

Sl. No	Name of the officer/Designation	Appointed as per the Act.	Contact No.	Address
1	Municipal Commissioner	Appellate Authority	9849905839	Ongole Municipal Corporation
2	Manager/ACP/ME/SS/R.O	Public Information Officer	9849907254/9849805235/9849906599/9849908066/9849907240	
3	C1/E1/G1/F1/A1/B1	Assistant Public Information Officer	9849907254/9849907317/9966396573/7386423423/9849908269/-	

1.5. PROCEDURE FOR OBTAINING INFORMATION.

The information request shall be made in writing. The information request can be in one of the following three languages.

- i. Telugu
- ii. English

Applicant shall pay the following prescribed fee for obtaining the information under the Act.

A request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee of Rs.10/- per each application by way of cash or by demand draft or by banker's cheque payable to the Accounts Officer or any other duly authorized officer of the Public Authority, against proper receipt at the following rates:

Fee to be charged for providing information:

For providing information under sub-section (1) or sub-section (5) of Section 7, a fee shall be charged by way of cash or demand draft or banker's cheque payable to the Accounts Officer or any other duly authorized officer of the Public Authority against proper receipt at the following rates:

(A) Priced Material:

Publications printed matter, text, maps, plans, floppies, CDs, samples, models or material in any other form, which are priced, the sale price thereof:

(B) Other than price material:

- i. Material in printed or text form (in A4 or A3 size paper) Rs.2/- per each page per copy.
- ii. Material in printed or text form in larger than A4 or A3 size paper—actual cost.
- iii. Maps and plans—actual cost.
- iv. Information in Electronic format viz., floppy, CD or DVD:
 - a. Rs.100/- for CD of 700 MB and
 - b. Rs.200/- for DVD.
- v. Samples and models—actual cost thereof.

- vi. Inspection of records— no fee for the first hour and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.
- vii. Material to be sent by post- the actual postal charges in addition to the charge payable as per these rules.

Applicants belonging to Below Poverty Line (BPL) category need not pay the fee. They will pay for material charges. For the issues claiming payment of exemption of fee under BPL category, the applicants shall attach a copy of Ration card/income certificate or any other proof under the BPL category. The request for information will be generally processed within the time period mentioned under the Act.

CHAPTER-II: Particulars of Organisation, Functions and Duties
Section 4(1) (b) (i)

PARTICULARS OF ORGANISATION FUNCTIONS AND DUTIES.

Particulars of Organisation:

Sl.No	Name of the Organisation	Address	Functions	Duties
1	Ongole Municipal Corporation	Ongole Municipal Corporation	Detailed Description mentioned below	Detailed Description mentioned below

2.2. Functions of the Municipality:

As per the provisions of the Municipal Acts, the municipalities are entrusted broadly with the following functions.

1. Public health, sanitation, conservancy and solid waste management.
2. Provision of water supply, drainage and sewerage.
3. Construction and maintenance of roads, drains, culverts and bridges.
4. Provision of street lighting.
5. Urban poverty alleviation programmes.
6. Slum improvement and upgradation.
7. Provision of public parks and play grounds
8. Construction and maintenance of public markets, slaughter houses.
9. Urban planning including town planning.
10. Regulation of land use and construction of buildings.
11. Maintenance of secondary and elementary schools.
12. Urban development programmes.
13. Vital Statistics including Registration of Births and Deaths.
14. Maintenance of burial grounds.

2.3 Duties- Sections in Municipalities:

With reference to the functions referred to above, the following sections are provided in the municipalities. The duties of each of these sections are listed below:

S.No	SECTION	DUTIES
1.	Administration	To look after general administration, including school administration and council meetings
2.	Revenue	To assess and collect various taxes and non-taxes and collection of rents from municipal properties
3.	Accounts	To maintain accounts, prepare annual accounts, budget, and attend to audit of accounts
4.	Public Health and Sanitation	To look after sanitation, public health and solid waste management including medical and maternity services
5.	Engineering	To look after water supply and sewerage, public works like roads, drains, buildings, parks and play grounds, street lighting
6.	Town Planning	To regulate town planning activities including land uses, layouts, building constructions and encroachments
7.	Urban Poverty Alleviation (UPA)	To look after urban poverty alleviation programmes

CHAPTER III: POWERS, DUTIES OF ITS OFFICERS / EMPLOYEES

Section4(1) (b) (ii) of RTI Act

S No	Section	Name	Designation	Subjects Being Dealt	Officer In Charge
1	Town Planning	Sudhakara Rao Zagabathuni	Town Planning Officer	Town Planning	Assistant City Planner
2	Town Planning	Bhavani Chagantipati	Town Planning Supervisor	Town Planning	Assistant City Planner
3	Administration	Srinivasulu Dharnasi	Record Assistant	Administration	Manager(I/C)
4	Administration	Venkata Lakshmi Mamidi	Attender	Administration	Manager(I/C)
5	Administration	Suneetha Devara	Record Assistant	Administration	Manager(I/C)
6	Administration	Ammi Rddy Kallam	Junior Assistant	Administration	Manager(I/C)
7	Administration	Venkateswarlu Kunchala	Town Planning Tracer	Administration	Manager(I/C)
8	Administration	Srinivasa Rao Mangisetty	Record Assistant	Administration	Manager(I/C)
9	Administration	Ebinezar Pasupuleti	Record	Administration	Manager(I/C)

			Assistant		
10	Administration	Srinivasa Ranga Reddy Mummadi	Watchman	Administration	Manager(I/C)
11	Administration	Subbayamma V	Attender	Administration	Manager(I/C)
12	Administration	Padmavathi Anumakonda	Attender	Administration	Manager(I/C)
13	Administration	Venkateswarlu Nalabothu	Watchman	Administration	Manager(I/C)
14	Administration	Venkata Seetha Ramananeyulu Pelluri	Watchman	Administration	Manager(I/C)
15	Town Planning	Venkata Rao Paturi	Town Planning Chainman	Town Planning	Assistant City Planner
16	Administration	Ademma Chouturi	Watchman	Administration	Manager(I/C)
17	Administration	Tansen Vunnam	Junior Assistant	Administration	Manager(I/C)
18	Administration	Venkata Rao Duggirala	Record Assistant	Administration	Manager(I/C)
19	Administration	Suguna Rao Mandala	Record Assistant	Administration	Manager(I/C)
20	Administration	Venkateswara Rao Gajula	Record Assistant	Administration	Manager(I/C)
21	Administration	Asirvadam Innampudi	Record Assistant	Administration	Manager(I/C)
22	Revenue	Subba Rao Muggi	Bill Collector	Revenue	R.O
23	Revenue	Singa Rao Pendyala	Bill Collector	Revenue	R.O
24	Revenue	Ranga Rao Kamineni	Bill Collector	Revenue	R.O
25	Revenue	Subbaiah Sarma Ghadiyaram	Bill Collector	Revenue	R.O
26	Administration	Jayapal Nukathoti	Attender	Administration	Manager(I/C)
27	Administration	Sadananda Rao Madugula	Attender	Administration	Manager(I/C)
28	Administration	Srinivasulu Vemulapati	Attender	Administration	Manager(I/C)
29	Administration	Pamila Rani Mundluri	Attender	Administration	Manager(I/C)
30	Administration	Venkata Subba Rao Changhaiysetty	Junior Assistant	Administration	Manager(I/C)
31	Administration	Kranthi Kumar Koduri	Library Assistant	Administration	Manager(I/C)
32	Administration	Srinivasulu Sankarasetty	Junior Assistant	Administration	Manager(I/C)
33	Administration	Vijaya Baskar Babu Lingam	Junior Assistant	Administration	Manager(I/C)
34	Administration	Srinivasa Rao Miriyala	Junior Assistant	Administration	Manager(I/C)
35	Administration	Venkata Sudhakar Indla	Junior Assistant	Administration	Manager(I/C)
36	Administration	Narayana Rao K.V.L	Senior Assistant	Administration	Manager(I/C)
37	Administration	Naga Kamalakar Babu Inamanamelluri	Senior Assistant	Administration	Manager(I/C)
38	Administration	Lakshmi Sukanya Kommula	Typist	Administration	Manager(I/C)
39	Administration	Subba Rao Pendyala	Senior Assistant	Administration	Manager(I/C)

40	Administration	Malyadri Kallagunta	Junior Assistant	Administration	Manager(I/C)
41	Administration	Ranga Swamy Domala	Watchman	Administration	Manager(I/C)
42	Administration	Padmavathi Kotte	Watchman	Administration	Manager(I/C)
43	Administration	Sreedharbabu Paladugu	Park Gardener	Administration	Manager(I/C)
44	Administration	Venkateswarlu Kalluri	Senior Assistantt	Administration	Manager(I/C)
45	Administration	Sanjeeva Rao Nakka	Attender	Administration	Manager(I/C)
46	Administration	Saichand Velanati	Junior Assistant	Administration	Manager(I/C)
47	Administration	Sujatha Tanniru	Junior Assistant	Administration	Manager(I/C)
48	Administration	Ramu Abburi	Junior Assistant	Administration	Manager(I/C)
49	Revenue	Manoranjani Oggu	Bill Collector	Revenue	R.O
50	Administration	Kalyani Bollineni	Junior Assistant	Administration	Manager(I/C)
51	Town Planning	Rajarao Kankanala	Town Planning Chainman	Town Planning	Assistant City Planner
52	Administration	Radha Vumgarala	Junior Assistant	Administration	Manager(I/C)
53	Administration	Kezia Susmitha Makam	Junior Assistant	Administration	Manager(I/C)
54	Administration	Koteswara Rao Koppolu	Junior Assistant	Administration	Manager(I/C)
55	Revenue	Nagaraju Nalamala	Bill Collector	Revenue	R.O
56	Revenue	Sai Raghava Nunna	Bill Collector	Revenue	R.O
57	Administration	Akhand Kumar Pasala	Junior Assistant	Administration	Manager(I/C)
58	Administration	Srinadh Challa	Junior Assistant	Administration	Manager(I/C)
59	Revenue	Sandhya Jyothsna Parisapogu	Bill Collector	Revenue	R.O
60	Revenue	Saroja Sayala	Bill Collector	Revenue	R.O
61	Revenue	Kalyani Koppolu	Bill Collector	Revenue	R.O
62	Administration	Ravana Duggirala	Attender	Administration	Manager(I/C)
63	Engineering Section	Bhaskar Rao Lokku	Dy. Executive Engineer	Engineering Section	Municipal Engineer
64	Engineering Section	Venkata Anil Kumar Pasupuleti	Dy. Executive Engineer	Engineering Section	Municipal Engineer
65	Administration	Brahmaiah Talari	Assistant Commissioner	Administration	Commissioner
66	Town Planning Section	Venkateswarlu Komaragiri	Assistant City Planner	Town Planning	Commissioner
67	Administration	Srihari Paidi	Udri	Administration	Manager(I/C)
68	Administration	Madhu Sudana Rao Thupakula	Udri	Administration	Manager(I/C)
69	Administration	Lakshmi Narasimha Sankar Babu Kathi	Udri	Administration	Manager(I/C)
70	Accounts	Sreenu Reddam	Junior Accountant	Accounts	Accountant (I/C)
71	Public Health Section	Mohan Rao Kommuru	Sanitary Supervisor	Public Health & Sanitation	MHO(I/C)

72	Public Health Section	Srinivasa Rao Sankara Setty	Driver	Public Health & Sanitation	MHO(I/C)
73	Public Health Section	Venkateswara Rao Pendyala	Driver	Public Health & Sanitation	MHO(I/C)
74	Public Health Section	Sarala Kumari Korabandi	M. Ayah	Public Health & Sanitation	MHO(I/C)
75	Public Health Section	Kishore Kumar Mudlapati	Health Assistant	Public Health & Sanitation	MHO(I/C)
76	Public Health Section	Srinivasulu Miriyam	Sanitary Mestri	Public Health & Sanitation	MHO(I/C)
77	Public Health Section	Venkateswarlu Duggirala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
78	Public Health Section	Daveedu Gunthoti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
79	Public Health Section	Venkateswarlu Tanneru	Public Health Worker	Public Health & Sanitation	MHO(I/C)
80	Public Health Section	Koteswara Rao Tanneru	Public Health Worker	Public Health & Sanitation	MHO(I/C)
81	Public Health Section	Srinu Katti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
82	Public Health Section	Krupa Rao Neeruganti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
83	Public Health Section	Srinivasa Rao Kankanala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
84	Public Health Section	Nageswara Rao Pamula	Public Health Worker	Public Health & Sanitation	MHO(I/C)
85	Public Health Section	Koteswara Rao Buduri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
86	Public Health Section	Mohan Rao Tammisetty	Public Health Worker	Public Health & Sanitation	MHO(I/C)
87	Public Health Section	Ankaiah Ega	Public Health Worker	Public Health & Sanitation	MHO(I/C)
88	Public Health Section	Kanthamma Rapuri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
89	Public Health Section	Chnna Kondaiah Pobbaraju	Public Health Worker	Public Health & Sanitation	MHO(I/C)
90	Public Health Section	Anasuya Komaragiri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
91	Public Health Section	Akkamma Komaragir	Public Health Worker	Public Health & Sanitation	MHO(I/C)
92	Public Health Section	Chinna Kotaiah Komaragiri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
93	Public Health Section	Malakondaiah Pamula	Public Health Worker	Public Health & Sanitation	MHO(I/C)
94	Public Health Section	Satyanarayana Kandepi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
95	Public Health Section	Satyanandam Maguluri	Public Health Worker	Public Health & Sanitation	MHO(I/C)

96	Public Health Section	Subramanyam Manikala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
97	Public Health Section	Sriramulu Jakkula	Sanitary Mestri	Public Health & Sanitation	MHO(I/C)
98	Public Health Section	Subbamma Manikala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
99	Public Health Section	Prasad Guddant	Public Health Worker	Public Health & Sanitation	MHO(I/C)
100	Public Health Section	Jeevaratnam Jalli	Public Health Worker	Public Health & Sanitation	MHO(I/C)
101	Public Health Section	Srinu Pitla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
102	Public Health Section	Santhamma Purimitla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
103	Public Health Section	Venkayamma Kati	Public Health Worker	Public Health & Sanitation	MHO(I/C)
104	Public Health Section	Samuel Rachuri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
105	Public Health Section	Kumari Chidithoti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
106	Public Health Section	Lakshmi Varada	Public Health Worker	Public Health & Sanitation	MHO(I/C)
107	Public Health Section	Anjaneyulu Madduluri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
108	Public Health Section	Venkataswami Dodla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
109	Public Health Section	Ankaiah Koppolu	Public Health Worker	Public Health & Sanitation	MHO(I/C)
110	Public Health Section	Srinivasulu Neeruganti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
111	Public Health Section	Ramakoteswara Rao Puli	Public Health Worker	Public Health & Sanitation	MHO(I/C)
112	Public Health Section	Nagendram Chidithoti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
113	Public Health Section	Srinu Chowturi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
114	Public Health Section	Rama Rao Magathoti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
115	Public Health Section	Ankamma Katti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
116	Public Health Section	Ankaiah Indla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
117	Public Health Section	Subbulu Chidithoti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
118	Public Health Section	Rangaiah Punuri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
119	Public Health Section	Kasaiah Yeluri	Public Health Worker	Public Health & Sanitation	MHO(I/C)

120	Public Health Section	Hussain Kollabattina	Public Health Worker	Public Health & Sanitation	MHO(I/C)
121	Public Health Section	Srinivasa Rao Devarapalli	Public Health Worker	Public Health & Sanitation	MHO(I/C)
122	Public Health Section	Subba Rao Manikala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
123	Public Health Section	Jaya Rao Maddirala	Sanitary Mestri	Public Health & Sanitation	MHO(I/C)
124	Public Health Section	Krupa Rao Inampudi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
125	Public Health Section	Sekhar Neeruganti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
126	Public Health Section	Mangamm Manikala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
127	Public Health Section	Anjaneyulu Kankanala	Sanitary Mestri	Public Health & Sanitation	MHO(I/C)
128	Public Health Section	Lakshamaiah Katti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
129	Public Health Section	Danamma Medabalimi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
130	Public Health Section	Padmavathi Pagadala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
131	Public Health Section	Ramadevi Kollabattin	Public Health Worker	Public Health & Sanitation	MHO(I/C)
132	Public Health Section	Krishna Bandela	Public Health Worker	Public Health & Sanitation	MHO(I/C)
133	Public Health Section	Yesobu Kakumanu	Public Health Worker	Public Health & Sanitation	MHO(I/C)
134	Public Health Section	Ankaiah Katti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
135	Public Health Section	Revathi Kasimi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
136	Public Health Section	Ramanamma Chevuri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
137	Public Health Section	Lakshminarayana Potluri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
138	Public Health Section	Venkateswarlu Uppotholla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
139	Public Health Section	Sankaraiah Chowturi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
140	Public Health Section	Anjaiah Attevarapu	Public Health Worker	Public Health & Sanitation	MHO(I/C)
141	Public Health Section	Soma Sekhar Chappidi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
142	Public Health Section	Ankamma Bursu	Public Health Worker	Public Health & Sanitation	MHO(I/C)
143	Public Health Section	Srinivasulu Indla	Public Health Worker	Public Health & Sanitation	MHO(I/C)

144	Public Health Section	Koteswara Rao Chalamcharla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
145	Public Health Section	Chenchaiah Nakka	Public Health Worker	Public Health & Sanitation	MHO(I/C)
146	Public Health Section	Subba Rao Rai	Public Health Worker	Public Health & Sanitation	MHO(I/C)
147	Public Health Section	Srinivasa Rao Ballikura	Public Health Worker	Public Health & Sanitation	MHO(I/C)
148	Public Health Section	Ramaiah Potluri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
149	Public Health Section	Subba Rao Bapatla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
150	Public Health Section	Babji Shaik	Sanitary Inspector	Public Health & Sanitation	MHO(I/C)
151	Public Health Section	Yesdan Basha Shaik	Health Assistant	Public Health & Sanitation	MHO(I/C)
152	Public Health Section	Pitchaiah Nukathoti	Sanitary Inspector	Public Health & Sanitation	MHO(I/C)
153	Public Health Section	Subba Rao Manikala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
154	Public Health Section	Malakondaiah Pobbaraju	Public Health Worker	Public Health & Sanitation	MHO(I/C)
155	Public Health Section	Srinu Yekula	Public Health Worker	Public Health & Sanitation	MHO(I/C)
156	Public Health Section	Bhushaiah Kunchala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
157	Public Health Section	Nageswamma Neeruganti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
158	Public Health Section	Rosaiah Koppolu	Public Health Worker	Public Health & Sanitation	MHO(I/C)
159	Public Health Section	Vara Lakshmi Chengalasetty	Public Health Worker	Public Health & Sanitation	MHO(I/C)
160	Public Health Section	Abraham Jada	Public Health Worker	Public Health & Sanitation	MHO(I/C)
161	Public Health Section	Nagaraju Dhanyasi	Public Health Worker	Public Health & Sanitation	MHO(I/C)
162	Public Health Section	Alivelu Chalamcharla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
163	Public Health Section	Easwamma Chidithoti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
164	Public Health Section	Yallamanda Punuri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
165	Public Health Section	Srinu Katti	Public Health Worker	Public Health & Sanitation	MHO(I/C)
166	Public Health Section	Kallaiah Manikala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
167	Public Health Section	Srinivasa Rao Rayapudi	Public Health Worker	Public Health & Sanitation	MHO(I/C)

168	Public Health Section	Srinu Dara	Public Health Worker	Public Health & Sanitation	MHO(I/C)
169	Public Health Section	Kalyan Rao Kollabattina	Public Health Worker	Public Health & Sanitation	MHO(I/C)
170	Public Health Section	Swarna Elisha	Public Health Worker	Public Health & Sanitation	MHO(I/C)
171	Public Health Section	Hanumaiah Pamula	Public Health Worker	Public Health & Sanitation	MHO(I/C)
172	Public Health Section	Leela Dodla	Public Health Worker	Public Health & Sanitation	MHO(I/C)
173	Public Health Section	Srinu Nakka	Public Health Worker	Public Health & Sanitation	MHO(I/C)
174	Public Health Section	Venkata Subba Rao Devarapalli	Public Health Worker	Public Health & Sanitation	MHO(I/C)
175	Public Health Section	Komalakshi Kanamala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
176	Public Health Section	Polaiah Manikala	Public Health Worker	Public Health & Sanitation	MHO(I/C)
177	Public Health Section	Srinu Rapuri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
178	Public Health Section	Rama Rao Yatagiri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
179	Public Health Section	China Venkateswarlu Adduri	Public Health Worker	Public Health & Sanitation	MHO(I/C)
180	Revenue	Manjula Kumari Venkata	Revenue Officer	Revenue	Commissioner
181	Administration	Venkata Krishna Samkranti	Commissioner	Administration	-
182	Engineering Section	Sundara Rami Reddy Devarapally	Municipal Engineer	Engineering Section	Municipal Engineer
183	Engineering Section	Malyadri Kaliklvaya	Dy. Executive Engineer	Engineering Section	Municipal Engineer
184	Engineering Section	Srinivasulu Kalikivayi	Assistant Engineer	Engineering Section	Municipal Engineer
185	Engineering Section	Ramu Kakarla	Assistant Engineer	Engineering Section	Municipal Engineer
186	Engineering Section	Suneel Kumar Benguluri	Assistant Engineer	Engineering Section	Municipal Engineer
187	Engineering Section	Srinivasu Reddy Duggempudi	Electrician	Engineering Section	Municipal Engineer
188	Engineering Section	Prabhu Dasu Nemalikanti	Filter Bed Operator	Engineering Section	Municipal Engineer
189	Engineering Section	Aruna Kumar Yadala	Electrician	Engineering Section	Municipal Engineer
190	Engineering Section	Ravi Kumar Srinivasula	Electrician	Engineering Section	Municipal Engineer
191	Engineering Section	Vinod Kumar Kavalakuntla	Work Inspector	Engineering Section	Municipal Engineer
192	Engineering	Radha Krishnaiah Varadha	Driver	Engineering	Municipal

	Section			Section	Engineer
194	Engineering Section	Subba Rao Uppatholla	Park Gardener	Engineering Section	Municipal Engineer
195	Engineering Section	Yedukondalu Bandaru	S.L Helper	Engineering Section	Municipal Engineer
196	Engineering Section	Rama Rao Dasari	Park Gardener	Engineering Section	Municipal Engineer
197	Engineering Section	Srinivasulu Danduri	Man Mazdoor	Engineering Section	Municipal Engineer
198	Engineering Section	Sai Baba Dasari	Water Works Cleaner	Engineering Section	Municipal Engineer
199	Engineering Section	Veeraiah Dovala	Turn Cock	Engineering Section	Municipal Engineer
200	Engineering Section	Venkataeswarlu Edupalli	Water Works Helper	Engineering Section	Municipal Engineer
201	Engineering Section	Raja Victor Gundemadugula	Man Mazdoor	Engineering Section	Municipal Engineer
202	Engineering Section	Lazaras Idupogula	Water Works Helper	Engineering Section	Municipal Engineer
203	Engineering Section	Venkatappaiah Karavadi	Water Works Helper	Engineering Section	Municipal Engineer
204	Engineering Section	Srinivasulu Kamma	Water Works Helper	Engineering Section	Municipal Engineer
205	Engineering Section	Narsimham Kunchala	Water Works Cleaner	Engineering Section	Municipal Engineer
206	Engineering Section	Kanakaiah Kunchala	Lighting Superintendent	Engineering Section	Municipal Engineer
207	Engineering Section	Ramaiah Karavadi	Water Works Cleaner	Engineering Section	Municipal Engineer
208	Engineering Section	Chandra Sekhar Kollabathina	Fountain Cleaner	Engineering Section	Municipal Engineer
209	Engineering Section	China Anjaiah Kunchala	Park Gardener	Engineering Section	Municipal Engineer
210	Engineering Section	Anjaiah Kandula	Water Works Helper	Engineering Section	Municipal Engineer
211	Engineering Section	Subba Rao Lingam	Water Works Helper	Engineering Section	Municipal Engineer
212	Engineering Section	Venkata Rao Manchikalapati	Gang Cooli	Engineering Section	Municipal Engineer
213	Engineering Section	Sundara Rao Mitnasala	Water Works Helper	Engineering Section	Municipal Engineer
214	Engineering Section	S.S.V.Prasada Rao Nadimipalli	Tanker Watcher	Engineering Section	Municipal Engineer
215	Engineering Section	Jaya Rao Nukathoti	Fountain Cleaner	Engineering Section	Municipal Engineer
216	Engineering Section	Jalaiah Pelluri	Water Works Helper	Engineering Section	Municipal Engineer

217	Engineering Section	Gopala Rao Tanniru	Pipe Line Fitter	Engineering Section	Municipal Engineer
218	Engineering Section	Venkateswara Rao Tanniru	Electrician	Engineering Section	Municipal Engineer
219	Engineering Section	Subba Rao Pendyala	Man Mazdoor	Engineering Section	Municipal Engineer
220	Engineering Section	Koteswara Rao Pokala	Water Works Helper	Engineering Section	Municipal Engineer
221	Engineering Section	Venkateswarlu Upputholla	Electrician	Engineering Section	Municipal Engineer
222	Engineering Section	Venkata Rathnam Potluri	Gang Cooli	Engineering Section	Municipal Engineer
223	Engineering Section	Nagendramma Tammisetty	Park Watcher	Engineering Section	Municipal Engineer
224	Engineering Section	Seshaiah Bodduluri	Filter Bed Cleaner	Engineering Section	Municipal Engineer
225	Engineering Section	Srinivasulu Chittela	Fountain Cleaner	Engineering Section	Municipal Engineer
226	Engineering Section	Brahmaiah Dasari	Man Mazdoor	Engineering Section	Municipal Engineer
227	Engineering Section	Venkaiah Duggineni	Park Watcher	Engineering Section	Municipal Engineer
228	Engineering Section	Ramu Garikimukkala	Patrolman	Engineering Section	Municipal Engineer
229	Engineering Section	Chiranjeevi Kallagunta	Watchman	Engineering Section	Municipal Engineer
230	Engineering Section	Venkateswarlu Kunchala	Lighting Superintendent	Engineering Section	Municipal Engineer
231	Engineering Section	Nageswara Rao Karavadi	Fitter Cum Meter Mechanic	Engineering Section	Municipal Engineer
232	Engineering Section	Sujatha Ogirala	Gang Cooli	Engineering Section	Municipal Engineer
233	Engineering Section	Gayathri Pokala	T.B Watcher	Engineering Section	Municipal Engineer
234	Engineering Section	Venkata Narayana Reddy Pilli	Man Mazdoor	Engineering Section	Municipal Engineer
235	Engineering Section	Venkata Narasimha Rao Rayani	Gang Cooli	Engineering Section	Municipal Engineer
236	Engineering Section	Dayamma Nukathoti	Park Watcher	Engineering Section	Municipal Engineer
237	Engineering Section	Aruna Setty	Filter Bed Cleaner	Engineering Section	Municipal Engineer
238	Engineering Section	Venkata Rao Murari	Gang Cooli	Engineering Section	Municipal Engineer
239	Engineering Section	Sujatha Motupalli	Patrolman	Engineering Section	Municipal Engineer
240	Engineering	Masthan Rao Podili	Watchman	Engineering	Municipal

	Section			Section	Engineer
241	Engineering Section	Ramaiah Kunchala	Watchman	Engineering Section	Municipal Engineer
242	Engineering Section	Raghava Swamy Nukathoti	Gang Cooli	Engineering Section	Municipal Engineer
243	Engineering Section	Subba Rao Kunchala	Gang Cooli	Engineering Section	Municipal Engineer
244	Engineering Section	Ashok Kumar Swarna	Gang Cooli	Engineering Section	Municipal Engineer
245	Engineering Section	Venkata Jagadeesh Kuttuboina	Gang Cooli	Engineering Section	Municipal Engineer
F193	Engineering Section	Narasimha Rao Katragadda	Tap Inspector	Engineering Section	Municipal Engineer

CHAPTER IV: PROCEDURE FOLLOWED IN DECISION MAKING PROCESS

(including Channels of Supervision and Accountability)

Section 4(1) (b) (iii) of RTI Act

Citizen can avail all the Municipal Services & raise Grievances regarding Municipal Service Delivery through Citizen Service Centers (CSC) located within the ULB. On receipt of the same the Unique ID will be generated by the system and the system automatically sends to the Officers concerned.

The concerned official will scrutinize the file and write his remarks, and pass on the file to the next higher authority and finally to the Municipal Commissioner who is the final decision making authority.

The entire workflow of ULB functions & functionaries are being digitised through a chain of innovative eGovernance initiatives of the Urban Development Department. Through this, all the varied modes of governance namely,

- i) Government to Government
- ii) Citizen to Government
- iii) Government to Citizen

Gets automated, digitized and processed without physical transfer of files.

Upon completion of the Service requested by the citizen, he/she gets a mobile sms notifying the completion of service & the signed document may be collected from any CSC.

Channels of Supervision and Accountability:

1. Urban Development Department has developed ERP Module to facilitate citizen services to the public through Citizen Service Centres set up in all Urban Local Bodies (ULBs), Puraseva Mobile application & ULB website portal.
2. Service Level Agreement (SLA) has been entered into by the Municipality clearly stating the no. of days for providing each of the Municipal Services.
3. Separate provisions for registering of Public grievance has been provided through Citizen Service Centres set up in all Urban Local Bodies (ULBs), Puraseva Mobile application & ULB website portal. Live tracking of the status of the Grievance raised is also provided to the citizen through the mobile application.

CHAPTER-V – Norms for discharge of functions

Section 4 (1) (b) (iv)

5.1 THE NORMS SET BY THE DEPARTMENT FOR THE DISCHARGE OF ITS FUNCTIONS.

The usual office hours are from 10-30 a.m. to 5.00 p.m. After punching at Biometric system / signing in the Attendance Register all staff must be in their seats and start work not later than the prescribed hour. They will however be allowed grace time of ten minutes when there is real need. The Managers concerned will monitor the daily attendance.

The Service delivery time frame for the services rendered by the Department are given below.

Citizen Related: Complaints on civic amenities and other grievances

Routine matters - 15 days

Other than routine matters - 30 days

(Ex. Policy decision files)

For more details regarding Service Level Agreement for delivering Municipal Services, please refer Citizen Charter in the ULB website.(www.ongole.cdma.ap.gov.in)

CHAPTER-VI – STATUTORY GUIDELINES

Section 4 (i) (b) (v)

The Rules, Regulations, Instructions, Manuals And Records Held By The Department Or Under Its Control Or Used By Its Employees For Discharging Its Functions.

In discharging functions of the Department, the following Manuals and the Records are being used.

1. A.P.Municipalities Act, 1965
2. Hyderabad Municipal Corporation Act, 1955
3. Andhra Pradesh Municipal Corporation Act,1994
4. A.P.Ministerial Sub-Ordinate Service Rules, 1996
5. A.P.CCA Rules,1991
6. A.P.Municipal Ministerial Sub-ordinate Service Rules (APMMSS), 1992
7. A.P. Municipal Health (Municipalities) Subordinate Service Rules, 2012
8. A.P.Revised Pension Rules,1980.
9. A.P.Municipal Commissioners sub-ordinate service Rules,1963
10. A.P.Municipal Administration Rules 1990
11. A.P. Municipal Accounts Subordinate Service Rules, 2012.

CHAPTER-VII – CATEGORIES OF DOCUMENTS

Section 4 (1) (b) (vi)

A Statement of the Categories of documents that are held by Ongole Municipal Corporation or under its control.

1. Government G.Os
2. Election related data like ward division etc

CHAPTER-VIII – Public consultation for policy formulation

Section 4 (1) (b) (vii)

8. 1 the particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.

An Expert In-House Committee will be constituted as and when required for suggesting policy decisions.

CHAPTER-IX

Section 4 (1) (b) (viii)

A statement of boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards councils committees and other bodies are open to the public or the minutes of such meetings are accessible for public.

CHAPTER-X – Directory of Officers and Employees

Section 4 (1) (b) (ix)

The Directory of Officers and Employees

S No	Name	Designation
1	Sudhakara Rao Zagabathuni	Town Planning Officer
2	Bhavani Chagantipati	Town Planning Supervisor
3	Srinivasulu Dharnasi	Record Assistant
4	Venkata Lakshmi Mamidi	Attender
5	Suneetha Devara	Record Assistant
6	Ammi Rdddy Kallam	Junior Assistant
7	Venkateswarlu Kunchala	Town Planning Tracer
8	Srinivasa Rao Mangisetty	Record Assistant
9	Ebinezar Pasupuleti	Record Assistant

10	Srinivasa Ranga Reddy Mummadi	Watchman
11	Subbayamma V	Attender
12	Padmavathi Anumakonda	Attender
13	Venkateswarlu Nalabothu	Watchman
14	Venkata Seetha Ramananeyulu Pelluri	Watchman
15	Venkata Rao Paturi	Town Planning Chainman
16	Ademma Chouturi	Watchman
17	Tansen Vunnam	Junior Assistant
18	Venkata Rao Duggirala	Record Assistant
19	Suguna Rao Mandala	Record Assistant
20	Venkateswara Rao Gajula	Record Assistant
21	Asirvadam Innampudi	Record Assistant
22	Subba Rao Muggi	Bill Collector
23	Singa Rao Pendyala	Bill Collector
24	Ranga Rao Kamineni	Bill Collector
25	Subbaiah Sarma Ghadiyaram	Bill Collector
26	Jayapal Nukathoti	Attender
27	Sadananda Rao Madugula	Attender
28	Srinivasulu Vemulapati	Attender
29	Pamila Rani Mundluri	Attender
30	Venkata Subba Rao Changhalsetty	Junior Assistant
31	Kranthi Kumar Koduri	Library Assistant
32	Srinivasulu Sankarasetty	Junior Assistant
33	Vijaya Baskar Babu Lingam	Junior Assistant
34	Srinivasa Rao Miriyala	Junior Assistant
35	Venkata Sudhakar Indla	Junior Assistant
36	Narayana Rao K.V.L	Senior Assistantt
37	Naga Kamalakar Babu Inamanamelluri	Senior Assistantt
38	Lakshmi Sukanya Kommula	Typist
39	Subba Rao Pendyala	Senior Assistantt
40	Malyadri Kallagunta	Junior Assistant
41	Ranga Swamy Domala	Watchman
42	Padmavathi Kotte	Watchman
43	Sreedharbabu Paladugu	Park Gardener
44	Venkateswarlu Kalluri	Senior Assistantt
45	Sanjeeva Rao Nakka	Attender
46	Saichand Velanati	Junior Assistant
47	Sujatha Tanniru	Junior Assistant
48	Ramu Abburi	Junior Assistant
49	Manoranjani Ogu	Bill Collector

50	Kalyani Bollineni	Junior Assistant
51	Rajarao Kankanala	Town Planning Chainman
52	Radha Vumgarala	Junior Assistant
53	Kezia Susmitha Makam	Junior Assistant
54	Koteswara Rao Koppolu	Junior Assistant
55	Nagaraju Nalamala	Bill Collector
56	Sai Raghava Nunna	Bill Collector
57	Akhand Kumar Pasala	Junior Assistant
58	Srinadh Challa	Junior Assistant
59	Sandhya Jyothsna Parisapogu	Bill Collector
60	Saroja Sayala	Bill Collector
61	Kalyani Koppolu	Bill Collector
62	Ravana Duggirala	Attender
63	Bhaskar Rao Lokku	Dy. Executive Engineer
64	Venkata Anil Kumar Pasupuleti	Dy. Executive Engineer
65	Brahmaiah Talari	Assistant Commissioner
66	Venkateswarlu Komaragiri	Assistant City Planner
67	Srihari Paidi	Udri
68	Madhu Sudana Rao Thupakula	Udri
69	Lakshmi Narasimha Sankar Babu Kathi	Udri
70	Sreenu Reddam	Junior Accountant
71	Mohan Rao Kommuru	Sanitary Supervisor
72	Srinivasa Rao Sankara Setty	Driver
73	Venkateswara Rao Pendyala	Driver
74	Sarala Kumari Korabandi	M. Ayah
75	Kishore Kumar Mudlapati	Health Assistant
76	Srinivasulu Miriyam	Sanitary Mestri
77	Venkateswarlu Duggirala	Public Health Worker
78	Daveedu Gunthoti	Public Health Worker
79	Venkateswarlu Tanneru	Public Health Worker
80	Koteswara Rao Tanneru	Public Health Worker
81	Srinu Katti	Public Health Worker
82	Krupa Rao Neeruganti	Public Health Worker
83	Srinivasa Rao Kankanala	Public Health Worker
84	Nageswara Rao Pamula	Public Health Worker
85	Koteswara Rao Buduri	Public Health Worker
86	Mohan Rao Tammisetty	Public Health Worker
87	Ankaiah Ega	Public Health Worker
88	Kanthamma Rapuri	Public Health Worker
89	Chnna Kondaiah Pobbaraju	Public Health Worker

90	Anasuya Komaragiri	Public Health Worker
91	Akkamma Komaragir	Public Health Worker
92	Chinna Kotaiah Komaragiri	Public Health Worker
93	Malakondaiah Pamula	Public Health Worker
94	Satyanarayana Kandepi	Public Health Worker
95	Satyanandam Maguluri	Public Health Worker
96	Subramanyam Manikala	Public Health Worker
97	Sriramulu Jakkula	Sanitary Mestri
98	Subbamma Manikala	Public Health Worker
99	Prasad Guddant	Public Health Worker
100	Jeevaratnam Jalli	Public Health Worker
101	Srinu Pitla	Public Health Worker
102	Santhamma Purimitla	Public Health Worker
103	Venkayamma Kati	Public Health Worker
104	Samuel Rachuri	Public Health Worker
105	Kumari Chidithoti	Public Health Worker
106	Lakshmi Varada	Public Health Worker
107	Anjaneyulu Madduluri	Public Health Worker
108	Venkataswami Dodla	Public Health Worker
109	Ankaiah Koppolu	Public Health Worker
110	Srinivasulu Neeruganti	Public Health Worker
111	Ramakoteswara Rao Puli	Public Health Worker
112	Nagendram Chidithoti	Public Health Worker
113	Srinu Chowturi	Public Health Worker
114	Rama Rao Magathoti	Public Health Worker
115	Ankamma Katti	Public Health Worker
116	Ankaiah Indla	Public Health Worker
117	Subbulu Chidithoti	Public Health Worker
118	Rangaiah Punuri	Public Health Worker
119	Kasaiah Yeluri	Public Health Worker
120	Hussain Kollabattina	Public Health Worker
121	Srinivasa Rao Devarapalli	Public Health Worker
122	Subba Rao Manikala	Public Health Worker
123	Jaya Rao Maddirala	Sanitary Mestri
124	Krupa Rao Inampudi	Public Health Worker
125	Sekhar Neeruganti	Public Health Worker
126	Mangamm Manikala	Public Health Worker
127	Anjaneyulu Kankanala	Sanitary Mestri
128	Lakshamaiah Katti	Public Health Worker
129	Danamma Medabalimi	Public Health Worker

130	Padmavathi Pagadala	Public Health Worker
131	Ramadevi Kollabattang	Public Health Worker
132	Krishna Bandela	Public Health Worker
133	Yesobu Kakumanu	Public Health Worker
134	Ankaiah Katti	Public Health Worker
135	Revathi Kasimi	Public Health Worker
136	Ramanamma Chevuri	Public Health Worker
137	Lakshminarayana Potluri	Public Health Worker
138	Venkateswarlu Uppotholla	Public Health Worker
139	Sankaraiah Chowturi	Public Health Worker
140	Anjaiah Attevarapu	Public Health Worker
141	Soma Sekhar Chappidi	Public Health Worker
142	Ankamma Bursu	Public Health Worker
143	Srinivasulu Indla	Public Health Worker
144	Koteswara Rao Chalamcharla	Public Health Worker
145	Chenchaiah Nakka	Public Health Worker
146	Subba Rao Rai	Public Health Worker
147	Srinivasa Rao Ballikura	Public Health Worker
148	Ramaiah Potluri	Public Health Worker
149	Subba Rao Bapatla	Public Health Worker
150	Babji Shaik	Sanitary Inspector
151	Yesdan Basha Shaik	Health Assistant
152	Pitchaiah Nukathoti	Sanitary Inspector
153	Subba Rao Manikala	Public Health Worker
154	Malakondaiah Pobbaraju	Public Health Worker
155	Srinu Yekula	Public Health Worker
156	Bhushaiah Kunchala	Public Health Worker
157	Nageswaramma Neeruganti	Public Health Worker
158	Rosaiah Koppolu	Public Health Worker
159	Vara Lakshmi Chengalasetty	Public Health Worker
160	Abraham Jada	Public Health Worker
161	Nagaraju Dhanyasi	Public Health Worker
162	Alivelu Chalamcharla	Public Health Worker
163	Easwaramma Chidithoti	Public Health Worker
164	Yallamanda Punuri	Public Health Worker
165	Srinu Katti	Public Health Worker
166	Kallaiah Manikala	Public Health Worker
167	Srinivasa Rao Rayapudi	Public Health Worker
168	Srinu Dara	Public Health Worker
169	Kalyan Rao Kollabattina	Public Health Worker

170	Swarna Elisha	Public Health Worker
171	Hanumaiah Pamula	Public Health Worker
172	Leela Dodla	Public Health Worker
173	Srinu Nakka	Public Health Worker
174	Venkata Subba Rao Devarapalli	Public Health Worker
175	Komalakshi Kanamala	Public Health Worker
176	Polaiah Manikala	Public Health Worker
177	Srinu Rapuri	Public Health Worker
178	Rama Rao Yatagiri	Public Health Worker
179	China Venkateswarlu Adduri	Public Health Worker
180	Manjula Kumari Venkata	Revenue Officer
181	Venkata Krishna Samkranti	Commissioner
182	Sundara Rami Reddy Devarapally	Municipal Engineer
183	Malyadri Kaliklvaya	Dy. Executive Engineer
184	Srinivasulu Kalikivayi	Assistant Engineer
185	Ramu Kakarla	Assistant Engineer
186	Suneel Kumar Benguluri	Assistant Engineer
187	Srinivasu Reddy Duggempudi	Electrician
188	Prabhu Dasu Nematikanti	Filter Bed Operator
189	Aruna Kumar Yadala	Electrician
190	Ravi Kumar Srinivasula	Electrician
191	Vinod Kumar Kavalakuntla	Work Inspector
192	Radha Krishnaiah Varadha	Driver
193	Narasimha Rao Katragadda	Tap Inspector
194	Subba Rao Uppatholla	Park Gardener
195	Yedukondalu Bandaru	S.L Helper
196	Rama Rao Dasari	Park Gardener
197	Srinivasulu Danduri	Man Mazdoor
198	Sai Baba Dasari	Water Works Cleaner
199	Veeraiah Dovala	Turn Cock
200	Venkateswarlu Edupalli	Water Works Helper
201	Raja Victor Gundemadugula	Man Mazdoor
202	Lazaras Idupogula	Water Works Helper
203	Venkatappaiah Karavadi	Water Works Helper
204	Srinivasulu Kamma	Water Works Helper
205	Narsimham Kunchala	Water Works Cleaner
206	Kanakaiah Kunchala	Lighting Superintendent
207	Ramaiah Karavadi	Water Works Cleaner
208	Chandra Sekhar Kollabathina	Fountain Cleaner
209	China Anjaiah Kunchala	Park Gardener

210	Anjaiah Kandula	Water Works Helper
211	Subba Rao Lingam	Water Works Helper
212	Venkata Rao Manchikalapati	Gang Cooli
213	Sundara Rao Mitnasala	Water Works Helper
214	S.S.V.Prasada Rao Nadimipalli	Tanker Watcher
215	Jaya Rao Nukathoti	Fountain Cleaner
216	Jalaiah Pelluri	Water Works Helper
217	Gopala Rao Tanniru	Pipe Line Fitter
218	Venkateswara Rao Tanniru	Electrician
219	Subba Rao Pendyala	Man Mazdoor
220	Koteswara Rao Pokala	Water Works Helper
221	Venkateswarlu Upputholla	Electrician
222	Venkata Rathnam Potluri	Gang Cooli
223	Nagendramma Tammisetty	Park Watcher
224	Seshaiah Bodduluri	Filter Bed Cleaner
225	Srinivasulu Chittela	Fountain Cleaner
226	Brahmaiah Dasari	Man Mazdoor
227	Venkaiah Duggineni	Park Watcher
228	Ramu Garikimukkala	Patrolman
229	Chiranjeevi Kallagunta	Watchman
230	Venkateswarlu Kunchala	Lighting Superintendent
231	Nageswara Rao Karavadi	Fitter Cum Meter Mechanic
232	Sujatha Ogirala	Gang Cooli
233	Gayathri Pokala	T.B Watcher
234	Venkata Narayana Reddy Pilli	Man Mazdoor
235	Venkata Narasimha Rao Rayani	Gang Cooli
236	Dayamma Nukathoti	Park Watcher
237	Aruna Setty	Filter Bed Cleaner
238	Venkata Rao Murari	Gang Cooli
239	Sujatha Motupalli	Patrolman
240	Masthan Rao Podili	Watchman
241	Ramaiah Kunchala	Watchman
242	Raghava Swamy Nukathoti	Gang Cooli
243	Subba Rao Kunchala	Gang Cooli
244	Ashok Kumar Swarna	Gang Cooli
245	Venkata Jagadeesh Kuttuboina	Gang Cooli

Section4 (1) (b) (x)**Monthly Remuneration Received by Each Officer and Employees, including the System of Compensation as Provided in Its Regulation.**

S No	Name	Designation	Amount
1	Sudhakara Rao Zagabathuni	Town Planning Officer	63307
2	Bhavani Chagantipati	Town Planning Supervisor	40304
3	Srinivasulu Dharnasi	Record Assistant	42612
4	Venkata Lakshmi Mamidi	Attender	39163
5	Suneetha Devara	Record Assistant	34013
6	Ammi Rdddy Kallam	Junior Assistant	53035
7	Venkateswarlu Kunchala	Town Planning Tracer	40243
8	Srinivasa Rao Mangisetty	Record Assistant	38284
9	Ebinezar Pasupuleti	Record Assistant	43986
10	Srinivasa Ranga Reddy Mummadi	Watchman	32646
11	Subbayamma V	Attender	41397
12	Padmavathi Anumakonda	Attender	51572
13	Venkateswarlu Nalabothu	Watchman	54648
14	Venkata Seetha Ramanjaneyulu Pelluri	Watchman	33119
15	Venkata Rao Paturi	Town Planning Chainman	28773
16	Ademma Chouturi	Watchman	33104
17	Tansen Vunnam	Junior Assistant	50223
18	Venkata Rao Duggirala	Record Assistant	59263
19	Suguna Rao Mandala	Record Assistant	60839
20	Venkateswara Rao Gajula	Record Assistant	38074
21	Asirvadam Innampudi	Record Assistant	45026
22	Subba Rao Muggi	Bill Collector	56250
23	Singa Rao Pendyala	Bill Collector	50348
24	Ranga Rao Kamineni	Bill Collector	71494
25	Subbaiah Sarma Ghadiyaram	Bill Collector	31242
26	Jayapal Nukathoti	Attender	39153
27	Sadananda Rao Madugula	Attender	41397
28	Srinivasulu Vemulapati	Attender	34138
29	Pamila Rani Mundluri	Attender	28773
30	Venkata Subba Rao Changhalsetty	Junior Assistant	54663
31	Kranthi Kumar Koduri	Library Assistant	23494
32	Srinivasulu Sankarasetty	Junior Assistant	45026
33	Vijaya Baskar Babu Lingam	Junior Assistant	32573
34	Srinivasa Rao Miriyala	Junior Assistant	54648
35	Venkata Sudhakar Indla	Junior Assistant	47903
36	Narayana Rao K.V.L	Senior Assistantt	29049
37	Naga Kamalakar Babu Inamanamelluri	Senior Assistantt	34364

38	Lakshmi Sukanya Kommula	Typist	44086
39	Subba Rao Pendyala	Senior Assistantt	56180
40	Malyadri Kallagunta	Junior Assistant	50223
41	Ranga Swamy Domala	Watchman	31808
42	Padmavathi Kotte	Watchman	32195
43	Sreedharbabu Paladugu	Park Gardener	12421
44	Venkateswarlu Kalluri	Senior Assistantt	32498
45	Sanjeeva Rao Nakka	Attender	35007
46	Saichand Velanati	Junior Assistant	34840
47	Sujatha Tanniru	Junior Assistant	25549
48	Ramu Abburi	Junior Assistant	34454
49	Manoranjani Oggu	Bill Collector	53175
50	Kalyani Bollineni	Junior Assistant	30276
51	Rajarao Kankanala	Town Planning Chainman	24981
52	Radha Vumgarala	Junior Assistant	28773
53	Kezia Susmitha Makam	Junior Assistant	28773
54	Koteswara Rao Koppolu	Junior Assistant	27211
55	Nagaraju Nalamala	Bill Collector	23489
56	Sai Raghava Nunna	Bill Collector	23489
57	Akhand Kumar Pasala	Junior Assistant	24981
58	Srinadh Challa	Junior Assistant	23489
59	Sandhya Jyothsna Parisapogu	Bill Collector	20933
60	Saroja Sayala	Bill Collector	20933
61	Kalyani Koppolu	Bill Collector	20933
62	Ravana Duggirala	Attender	18661
63	Bhaskar Rao Lokku	Dy. Executive Engineer	111837
64	Venkata Anil Kumar Pasupuleti	Dy. Executive Engineer	81625
65	Brahmaiah Talari	Assistant Commissioner	96084
66	Venkateswarlu Komaragiri	Assistant City Planner	95079
67	Srihari Paidi	Udri	50248
68	Madhu Sudana Rao Thupakula	Udri	54873
69	Lakshmi Narasimha Sankar Babu Kathi	Udri	51837
70	Sreenu Reddam	Junior Accountant	26429
71	Mohan Rao Kommuru	Sanitary Supervisor	102490
72	Srinivasa Rao Sankara Setty	Driver	59763
73	Venkateswara Rao Pendyala	Driver	49414
74	Sarala Kumari Korabandi	M. Ayah	48874
75	Kishore Kumar Mudlapati	Health Assistant	42612
76	Srinivasulu Miriyam	Sanitary Mestri	32645
77	Venkateswarlu Duggirala	Public Health Worker	49324
78	Daveedu Gunthoti	Public Health Worker	40243
79	Venkateswarlu Tanneru	Public Health Worker	40243
80	Koteswara Rao Tanneru	Public Health Worker	53045

81	Srinu Katti	Public Health Worker	32205
82	Krupa Rao Neeruganti	Public Health Worker	40243
83	Srinivasa Rao Kankanala	Public Health Worker	51582
84	Nageswara Rao Pamula	Public Health Worker	48884
85	Koteswara Rao Buduri	Public Health Worker	59273
86	Mohan Rao Tammisetty	Public Health Worker	40243
87	Ankaiah Ega	Public Health Worker	35017
88	Kanthamma Rapuri	Public Health Worker	48884
89	Chnna Kondaiah Pobbaraju	Public Health Worker	40243
90	Anasuya Komaragiri	Public Health Worker	48884
91	Akkamma Komaragir	Public Health Worker	48884
92	Chinna Kotaiah Komaragiri	Public Health Worker	48613
93	Malakondaiah Pamula	Public Health Worker	48884
94	Satyanarayana Kandepi	Public Health Worker	31808
95	Satyanandam Maguluri	Public Health Worker	28783
96	Subramanyam Manikala	Public Health Worker	48884
97	Sriramulu Jakkula	Sanitary Mestri	40243
98	Subbamma Manikala	Public Health Worker	48884
99	Prasad Guddant	Public Health Worker	32646
100	Jeevaratnam Jalli	Public Health Worker	40243
101	Srinu Pitla	Public Health Worker	28783
102	Santhamma Purimitla	Public Health Worker	40243
103	Venkayamma Kati	Public Health Worker	48884
104	Samuel Rachuri	Public Health Worker	26754
105	Kumari Chidithoti	Public Health Worker	40243
106	Lakshmi Varada	Public Health Worker	29620
107	Anjaneyulu Madduluri	Public Health Worker	48884
108	Venkataswami Dodla	Public Health Worker	33114
109	Ankaiah Koppolu	Public Health Worker	46590
110	Srinivasulu Neeruganti	Public Health Worker	48884
111	Ramakoteswara Rao Puli	Public Health Worker	40243
112	Nagendram Chidithoti	Public Health Worker	48884
113	Srinu Chowturi	Public Health Worker	39163
114	Rama Rao Magathoti	Public Health Worker	51582
115	Ankamma Katti	Public Health Worker	54508
116	Ankaiah Indla	Public Health Worker	49918
117	Subbulu Chidithoti	Public Health Worker	35017
118	Rangaiah Punuri	Public Health Worker	29620
119	Kasaiah Yeluri	Public Health Worker	39163
120	Hussain Kollabattina	Public Health Worker	57697
121	Srinivasa Rao Devarapalli	Public Health Worker	36011
122	Subba Rao Manikala	Public Health Worker	38945
123	Jaya Rao Maddirala	Sanitary Mestri	39163

124	Krupa Rao Inampudi	Public Health Worker	32205
125	Sekhar Neeruganti	Public Health Worker	51582
126	Mangamm Manikala	Public Health Worker	26343
127	Anjaneyulu Kankanala	Sanitary Mestri	38084
128	Lakshamaiah Katti	Public Health Worker	
129	Danamma Medabalimi	Public Health Worker	33114
130	Padmavathi Pagadala	Public Health Worker	29620
131	Ramadevi Kollabattang	Public Health Worker	35017
132	Krishna Bandela	Public Health Worker	39163
133	Yesobu Kakumanu	Public Health Worker	57697
134	Ankaiah Katti	Public Health Worker	50233
135	Revathi Kasimi	Public Health Worker	35017
136	Ramanamma Chevuri	Public Health Worker	47308
137	Lakshminarayana Potluri	Public Health Worker	36011
138	Venkateswarlu Uppotholla	Public Health Worker	51582
139	Sankaraiah Chowturi	Public Health Worker	50233
140	Anjaiah Attevarapu	Public Health Worker	9101
141	Soma Sekhar Chappidi	Public Health Worker	33114
142	Ankamma Bursu	Public Health Worker	27221
143	Srinivasulu Indla	Public Health Worker	51582
144	Koteswara Rao Chalamcharla	Public Health Worker	51582
145	Chenchaiah Nakka	Public Health Worker	31296
146	Subba Rao Rai	Public Health Worker	40243
147	Srinivasa Rao Ballikura	Public Health Worker	40243
148	Ramaiah Potluri	Public Health Worker	53045
149	Subba Rao Bapatla	Public Health Worker	39163
150	Babji Shaik	Sanitary Inspector	45426
151	Yesdan Basha Shaik	Health Assistant	45026
152	Pitchaiah Nukathoti	Sanitary Inspector	69966
153	Subba Rao Manikala	Public Health Worker	48884
154	Malakondaiah Pobbaraju	Public Health Worker	54508
155	Srinu Yekula	Public Health Worker	33114
156	Bhushaiah Kunchala	Public Health Worker	29475
157	Nageswaramma Neeruganti	Public Health Worker	40243
158	Rosaiah Koppolu	Public Health Worker	59273
159	Vara Lakshmi Chengalasetty	Public Health Worker	29620
160	Abraham Jada	Public Health Worker	51582
161	Nagaraju Dhanyasi	Public Health Worker	29620
162	Alivelu Chalamcharla	Public Health Worker	30458
163	Easwaramma Chidithoti	Public Health Worker	26439
164	Yallamanda Punuri	Public Health Worker	25715
165	Srinu Katti	Public Health Worker	21568
166	Kallaiah Manikala	Public Health Worker	19709

167	Srinivasa Rao Rayapudi	Public Health Worker	26439
168	Srinu Dara	Public Health Worker	16684
169	Kalyan Rao Kollabattina	Public Health Worker	26929
170	Swarna Elisha	Public Health Worker	19304
171	Hanumaiah Pamula	Public Health Worker	18916
172	Leela Dodla	Public Health Worker	19779
173	Srinu Nakka	Public Health Worker	16744
174	Venkata Subba Rao Devarapalli	Public Health Worker	14263
175	Komalakshi Kanamala	Public Health Worker	19779
176	Polaiah Manikala	Public Health Worker	18671
177	Srinu Rapuri	Public Health Worker	18070
178	Rama Rao Yatagiri	Public Health Worker	18070
179	China Venkateswarlu Adduri	Public Health Worker	18671
180	Manjula Kumari Venkata	Revenue Officer	67712
181	Venkata Krishna Samkranti	Commissioner	92522
182	Sundara Rami Reddy Devarapally	Municipal Engineer	99551
183	Malyadri Kaliklvaya	Dy. Executive Engineer	112451
184	Srinivasulu Kalikivayi	Assistant Engineer	35642
185	Ramu Kakarla	Assistant Engineer	42567
186	Suneel Kumar Benguluri	Assistant Engineer	45026
187	Srinivasu Reddy Duggempudi	Electrician	75182
188	Prabhu Dasu Nemalikanti	Filter Bed Operator	75182
189	Aruna Kumar Yadala	Electrician	69516
190	Ravi Kumar Srinivasula	Electrician	51787
191	Vinod Kumar Kavalakuntla	Work Inspector	33803
192	Radha Krishnaiah Varadha	Driver	44595
193	Narasimha Rao Katragadda	Tap Inspector	62759
194	Subba Rao Uppatholla	Park Gardener	51582
195	Yedukondalu Bandaru	S.L Helper	51772
196	Rama Rao Dasari	Park Gardener	51582
197	Srinivasulu Danduri	Man Mazdoor	51582
198	Sai Baba Dasari	Water Works Cleaner	51612
199	Veeraiah Dovala	Turn Cock	54858
200	Venkataeswarlu Edupalli	Water Works Helper	51582
201	Raja Victor Gundemadugula	Man Mazdoor	44358
202	Lazaras Idupogula	Water Works Helper	51582
203	Venkatappaiah Karavadi	Water Works Helper	51782
204	Srinivasulu Kamma	Water Works Helper	51582
205	Narsimham Kunchala	Water Works Cleaner	51582
206	Kanakaiah Kunchala	Lighting Superintendent	51582
207	Ramaiah Karavadi	Water Works Cleaner	51582
208	Chandra Sekhar Kollabathina	Fountain Cleaner	51797
209	China Anjaiah Kunchala	Park Gardener	51582

210	Anjaiah Kandula	Water Works Helper	51597
211	Subba Rao Lingam	Water Works Helper	51582
212	Venkata Rao Manchikalapati	Gang Cooli	51582
213	Sundara Rao Mitnasala	Water Works Helper	51597
214	S.S.V.Prasada Rao Nadimipalli	Tanker Watcher	54673
215	Jaya Rao Nukathoti	Fountain Cleaner	43986
216	Jalaiah Pelluri	Water Works Helper	51602
217	Gopala Rao Tanniru	Pipe Line Fitter	51787
218	Venkateswara Rao Tanniru	Electrician	51787
219	Subba Rao Pendyala	Man Mazdoor	51587
220	Koteswara Rao Pokala	Water Works Helper	51597
221	Venkateswarlu Upputholla	Electrician	26429
222	Venkata Rathnam Potluri	Gang Cooli	37005
223	Nagendramma Tammisetty	Park Watcher	40243
224	Seshaiah Bodduluri	Filter Bed Cleaner	41407
225	Srinivasulu Chittela	Fountain Cleaner	36211
226	Brahmaiah Dasari	Man Mazdoor	50233
227	Venkaiah Duggineni	Park Watcher	41407
228	Ramu Garikimukkala	Patrolman	35017
229	Chiranjeevi Kallagunta	Watchman	50233
230	Venkateswarlu Kunchala	Lighting Superintendent	51787
231	Nageswara Rao Karavadi	Fitter Cum Meter Mechanic	33898
232	Sujatha Ogirala	Gang Cooli	32205
233	Gayathri Pokala	T.B Watcher	35017
234	Venkata Narayana Reddy Pilli	Man Mazdoor	50423
235	Venkata Narasimha Rao Rayani	Gang Cooli	40243
236	Dayamma Nukathoti	Park Watcher	40243
237	Aruna Setty	Filter Bed Cleaner	30458
238	Venkata Rao Murari	Gang Cooli	31808
239	Sujatha Motupalli	Patrolman	30458
240	Masthan Rao Podili	Watchman	23489
241	Ramaiah Kunchala	Watchman	22822
242	Raghava Swamy Nukathoti	Gang Cooli	18661
243	Subba Rao Kunchala	Gang Cooli	18661
244	Ashok Kumar Swarna	Gang Cooli	18661
245	Venkata Jagadeesh Kuttuboina	Gang Cooli	18661

CHAPTER-XII – Budget Allocation
Section 4 (1) (b) (xi)

The Budget Allocated to each Agency, Indicating the Particulars of all Plans, Proposed, Expenditure and Report on Disbursements Made.

(Rs. In Lakhs)					
Agency	Programme/Scheme/Project/ Activity purpose for which budget is allocated	Amount released last year	Amount spent last year	Budget allocate current year	Budget released current year
ULB	SC SP	684.63	680.00	-	-
ULB	14 FC 2015 -16	566.98	-	-	-
ULB	14 FC 2016 -17	819.58	-	-	-
ULB	AMRUT	583.00	42	-	-

CHAPTER-XIII – Subsidy Programme

Section 4 (1) (b) (xii)

13. 1 THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES INCLUDING

THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES.

As per the guidelines of the scheme beneficiaries will be identified and disbursed by the Municipal Commissioner.

CHAPTER-XIV – Recipients of Concessions

Section 4 (1) (b) (xiii)

14. 1 PARTICULARS OF RECIPIENTS OF CONCESSIONS PERMITS OR AUTHORISATIONS GRANTED BY IT.

- NIL -

CHAPTER-XV – Electronic Information

Section 4 (1) (b) (xiv)

15. 1 DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT REDUCED IN AN ELECTRONIC FORM.

The information is available in the following website <http://www.aponline.gov.in/>
(Please refer to the Municipal Administration Department)

CHAPTER -XVI – Public Facilities

Section 4 (1) (b) (xv)

16.1 THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE.

Whatever information is available with the Government in Electronic format, has been hosted on the website <http://www.aponline.gov.in>. This information can be downloaded by the citizens from this website at free of cost. In addition to the above, visitors with any problems are welcome between 3 PM To 5 PM every day to meet any of the designated officials i.e Additional Director, Joint Directors and Deputy Director.

CHAPTER-XVII - Public Information Officers

Section 4 (i) (b) (xvi)

17. 1 THE NAMES DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS.

Sl. No	Name of the officer/Designation	Appointed as per the Act.	Contact No.	Address
1	Municipal Commissioner	Appellate Authority	9849905839	Ongole Municipal Corporation
2	Manager/ACP/ME/SS/R.O	Public Information Officer	9849907254/9849805235/9849906599/9849908066/9849907240	
3	C1/E1/G1/F1/A1/B1	Assistant Public Information Officer	9849907254/9849907317/9966396573/7386423423/9849908269/-	

CHAPTER-XII – Other Information

Section 4 (1) (b) (xvii)

SUCH OTHER INFORMATION AS MAY BE PRESCRIBED AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR

- NIL -